

**MEMORANDUM OF AGREEMENT  
BETWEEN THE  
FLORIDA DEPARTMENT OF HEALTH IN LEON COUNTY,  
FLORIDA AGRICULTURAL & MECHANICAL UNIVERSITY,  
COLLEGE OF PHARMACY CENTER FOR HEALTH EQUITY, AND  
THE FLORIDA STATE UNIVERSITY, COLLEGE OF MEDICINE**

This Memorandum of Agreement (MOA; Agreement) between the Florida Department of Health in Leon County (DOH-Leon), Florida Agricultural & Mechanical University (FAMU), and Florida State University (FSU) reflects the mutual desires of the parties to collaborate closely in order to improve the health status and quality of life for residents and visitors of Leon County, Florida. It is the intent of the parties that the purpose of this MOA is to promote the synergy from the shared capacity of the DOH-Leon, FAMU, and FSU. This MOA is based upon the following:

**WHEREAS**, the parties to this MOA wish to memorialize an intent to work together in a genuine partnership to benefit the residents and visitors of Leon County, Florida;

**WHEREAS**, all parties currently provide resources and services to residents and visitors of Leon County, Florida;

**WHEREAS**, the Florida Department of Health in Leon County is the public health agency for Leon County, Florida, and is committed to promote, protect, and improve the health of residents and visitors of Leon County, Florida through integrated efforts;

**WHEREAS**, the Florida Agricultural & Mechanical University College of Pharmacy and the Center for Health Equity trains health professionals for careers in pharmacy, public health, and other health related disciplines, conducts research, as well as provides health services to the underserved in Leon County; and

**WHEREAS**, the Florida State University College of Medicine and Florida State University trains health professionals for careers in medicine and other health related disciplines, conducts research, as well as provides health services to the underserved in Leon County;

**NOW THEREFORE**, based upon the foregoing, DOH-Leon, FAMU, and FSU agree to the following:

**1. DOH-Leon Responsibilities:**

- A. The Administrator of the Florida Department of Health in Leon County and her/his professional staff will serve in an advisory role for FAMU and FSU community based activities when so requested, as resources allow.
- B. The Administrator of the Florida Department of Health in Leon County may be an adjunct member of the faculty in an appropriate department at FAMU and/or FSU.

**2. FAMU and FSU Responsibilities:**

- A. FAMU and FSU will provide support and guidance to the designated administrator of the Florida Department of Health in Leon County when so requested.
- B. Faculty at FAMU and FSU will provide guidance and support to the professional staff of the Florida Department of Health in Leon County and serve as advisors, colleagues, and content experts when so requested, as resources allow.

**3. Joint Responsibilities of DOH-Leon, FAMU and FSU:**

- A. Collectively, DOH-Leon, FAMU, and FSU will provide support to ensure the successful functioning of the Community Advisory Committee or similar organization, so that its input and recommendations can guide the parties and other stakeholders seeking the voices of the community they serve.
- B. From time to time, DOH-Leon, FAMU, and FSU together may prepare and submit grants seeking resources to benefit the residents and visitors of Leon County, Florida.
- C. A mutually agreed upon work plan will be developed annually by the parties to highlight priority areas of concentration. Leads from the respective parties may involve others from their organizations in this collaboration as opportunities arise to enhance partnership, coordination, and strengthen academic linkages. An annual report of progress on the plan may be completed, at the discretion of the parties.

**4. TERM OF THE AGREEMENT.** This Agreement shall become effective when executed by the parties, and will continue in effect unless termination is requested by one of the parties.

**5. AMENDMENTS.** No modification to this Agreement shall be valid except by written amendment signed by the parties.

**6. LIABILITY.** Each party agrees to be liable for any damages proximately caused by the acts, omissions, or wrongful acts of its employees or agents. Nothing herein is intended to serve as a waiver of sovereign immunity by the parties.

**7. TERMINATION.** This Agreement may be terminated by any of the parties without cause by no less than thirty (30) calendar days' notice in writing to the other parties, unless a lesser time is mutually agreed upon in writing by all parties.

**8. CONTACTS.** The parties' respective contacts and leads for issues relating to this MOA are:

Claudia P. Blackburn, MPH, RN  
Florida Department of Health in Leon County  
2965 Municipal Way  
Tallahassee, Florida 32304  
Phone: (850) 606-8160

Michael D. Thompson, Pharm D  
Florida Agricultural & Mechanical University  
College of Pharmacy and Pharmaceutical Sciences  
1415 S. Martin Luther King, Jr. Blvd.  
Tallahassee, Florida 32307

Leslie M. Beitsch, M.D.  
Florida State University College of Medicine  
1115 West Call Street  
Tallahassee, Florida 32306-4300  
Phone: (850) 644-1346

9. OTHER. This MOA constitutes the entire agreement between the parties. All understandings and agreements relating to the subject matter thereof, whether oral or written, are contained herein.

**FLORIDA DEPARTMENT OF HEALTH IN LEON COUNTY**



**Kim E. Barnhill, MS, MPH**  
**Deputy Secretary for Statewide Services**

12/16/15  
**Date**

**FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY**



**Michael D. Thompson, PharmD**  
**Dean, FAMU College of Pharmacy and Pharmaceutical Sciences**

1/11/2016  
**Date**

**THE FLORIDA STATE UNIVERSITY**

  
**John P. Fogarty, MD**  
**Dean, FSU College of Medicine**

1/19/16  
**Date**