



Council on Linkages Between Academia and Public Health Practice Conference Call Meeting

Date: March 27, 2013

Time: 1:00-3:00 pm EDT

Meeting Minutes – DRAFT

Members Present: C. William Keck (Chair), Chris Atchison, Jack DeBoy, Diane Downing, Vince Francisco, Gary Gilmore, Carolyn Harvey, Janet Heinrich, Larry Jones, Denise Koo, Lisa Lang, Patrick Lenihan, Hugh Tilson, Marlene Wilken

Other Participants Present: Karlene Baddy, Charnette Barrett, Paul Bonta, Mary Ann Booss, Tanja Brady, Debra Bragdon, Vera Cardinale, Candy Cates, Patty Chan, Huey Chen, Kristi Donovan, Anne Drabczyk, Pam Duffy, Rachel Eisenstein, Kimberly Facer, Patricia Gallagher, Bev Hansen, Dan Jordan, Janna West Kowalski, Allison Lewis, Laura Lloyd, Quita Mullan, An Nguyen, Mary Paterson, Kyle Peplinski, Eva Perlman, Linda Pitts, Janet Place, Julia Sheen, Brenda Stevenson-Marshall, Vivian Treelant, Sarah Weiner, Liz Weist, Kate Wright

Staff Present: Ron Bialek, Kathleen Amos, Liz Arriaza

Agenda Item	Discussion	Action
Welcome and Overview of Agenda	The meeting began with a welcome by Council Chair C. William Keck, MD, MPH. Roll call was conducted. Dr. Keck reviewed the agenda for the meeting.	
Introduction of New Representatives ➤ Marlene Wilken (NALBOH) ➤ Patrick Lenihan (NNPHI)	Dr. Keck welcomed and introduced two new Council representatives: Marlene Wilken, PhD, RN, for the National Association of Local Boards of Health, and Patrick Lenihan, PhD, for the National Network of Public Health Institutes.	
Approval of Minutes from July 26, 2012 Meeting	Dr. Keck asked for any changes to the minutes of the July 26, 2012 Council meeting. Gary Gilmore, MPH, PhD, MCHES moved to approve the minutes as written. Larry Jones, MA, MPH seconded the motion.	Minutes of the July 26, 2012 Council meeting were approved as written.
Request for Council Membership – American Association of Colleges of Nursing	Mary Paterson, PhD, MSN requested preliminary Council membership on behalf of the American Association of Colleges of Nursing (AACN). AACN is a national organization representing over 700 schools of nursing.	Council staff will coordinate an email vote on preliminary Council membership for AACN.
Core Competencies for Public Health Professionals ➤ Action Item: Vote on Beginning the Process of Revising the Core	Dr. Keck led a discussion about the idea of revising the Core Competencies for Public Health Professionals (Core Competencies). When developing the Core Competencies, the Council committed to revisiting them every three years to determine if revisions were necessary to ensure these competencies continued to meet	

<p>Competencies</p> <p>➤ Discussion of Next Steps</p>	<p>the needs of the public health workforce. The Council adopted the current set of Core Competencies in May 2010, and significant changes have occurred in the field since that time. Initial feedback on whether to revise the Core Competencies has been shared on the PHF Pulse blog post, <i>Shape the Future of the Public Health Workforce with Your Comments on the Core Competencies</i>. Following the discussion, a vote was held on whether to initiate the process of revising the Core Competencies.</p> <p>Council Director Ron Bialek, MPP informed Council members about next steps in the Core Competencies review process. The review process will begin shortly, and information will be shared and input gathered from the field in a variety of ways, including through the PHF Pulse blog, Council website, electronic newsletters, and national meetings. The Core Competencies Workgroup will guide this process and will consider the information collected and make a recommendation to the Council on whether to revise the Core Competencies. The entire process is expected to take about a year, with a final draft of the Core Competencies, if revised, presented to the Council in the summer of 2014. The process will be transparent, and the Council will be updated throughout.</p>	<p>The Council voted to initiate the process of reviewing the Core Competencies. Based on the information gathered, the Council will determine whether revision is necessary.</p>
<p>Update on CDC's Public Health Workforce Summit</p>	<p>Denise Koo, MD, MPH provided an update on the Public Health Workforce Summit held by the Centers for Disease Control and Prevention (CDC) in December 2012. A variety of organizations and professionals were involved in the summit, including some Council members. A National Public Health Workforce Strategy Roadmap has been created, and a draft version of the summary report of the summit is available for comment. CDC aims to develop a national public health workforce strategy and welcomes feedback from Council members and others.</p>	<p>Feedback on CDC's strategic workforce activities can be sent to Denise Koo at dkoo@cdc.gov.</p>
<p>Public Health Workforce Development Inventory</p> <p>➤ Discussion of Summary Document and Preliminary Themes</p> <p>➤ Feedback on Questions Asked and Information Collected</p> <p>➤ Input on Future Updating and Access</p>	<p>Mr. Bialek provided an update on the Public Health Workforce Development Inventory initiative. This initiative aims to provide information about public health workforce development activities to help increase awareness in this area and support the identification of needs and gaps in workforce development. This information can also serve as an environmental scan for workforce strategic planning activities. Information on workforce development activities has been collected from 16 Council member organizations and covers the topics of training, learning management</p>	

	<p>systems, data collection, recruitment and retention, tools and systems, research, and advocacy. The draft document provided in the meeting materials contains raw data that will be analyzed and synthesized for a report to the Health Resources and Services Administration by the end of April 2013. Preliminary themes are summarized on page 2 of the draft document.</p> <p>A discussion of the usefulness of the information collected through this inventory indicated a need to further summarize the information, perhaps providing one page overviews of topics, refining categories, developing charts, and including information about the scope of each organization. A suggestion was made to connect this information with CDC's National Public Health Workforce Strategy Roadmap, potentially sharing the map through the Council website and linking the pieces of the map to relevant inventory information. Much information has been collected through the Workforce Development Inventory, and there is a need to think about how to make it as accessible as possible.</p>	
<p>Academic Health Department Learning Community Report</p>	<p>Academic Health Department (AHD) Learning Community Chair Dr. Keck reported on activities of the Learning Community. The Learning Community has grown rapidly over the past eight months to nearly 250 members and is considering how to best meet the needs of this membership and use the experience and expertise contained within the group. Introductory webinar meetings are being planned to provide an overview of the AHD concept, and subgroups on specific topics are likely to be developed within the Learning Community. Other ideas being explored include conducting a needs assessment of Learning Community members, enhancing member profiles, and hosting in-person meetings at multiple national events. The American Public Health Association's Health Administration Section is interested in opportunities for supporting the AHD idea, and there may be opportunities to coordinate and share information with the Public Health Practice-Based Research Networks.</p>	<p>Suggestions and feedback on AHD Learning Community activities can be sent to Kathleen Amos at kamos@phf.org.</p>
<p>Other Business</p>	<p>Dr. Keck reminded the Council that PHF is recruiting for a Project Analyst. The position announcement was distributed in the February and March issues of the <i>Council on Linkages Update</i> and is available on the PHF website. Council members were encouraged to share the announcement and refer candidates to PHF.</p>	

	<p>Dr. Keck informed Council members of an opportunity to provide input on the development of the FY2013-18 strategic plan of the National Institutes of Health's Office of Disease Prevention. Comments are being accepted on a set of draft strategic priorities through April 14, 2013. Council members were encouraged to submit comments.</p>	
<p>Next Steps</p>	<p>Dr. Keck informed Council members that the Council is still planning to hold an in-person meeting this year, perhaps in the summer. Council staff will be in contact to schedule that meeting, as well as about the vote on Council membership for AACN.</p>	<p>Council staff will schedule the next Council meeting.</p>